

Minimum Entry Criteria for Authority's List of Area Measurement Consultant

1. Purpose

Building surveying consultants who meet the minimum entry criteria are invited to apply for inclusion in the subject list for the provision of consultancy services for area measurement* of properties affected by the Authority's projects.

*Area measurement shall include but not limited to saleable area, lettable area and internal floor area.

2. Minimum Entry Criteria

STAFF

Members	:	Minimum of 2 resident qualified building surveyors/ architects/ structural engineers, at least one of whom must be an Authorized Person (List of Architects, List of Engineers or List of Surveyors). At least one of the resident principals of the firm must be a Qualified Building Surveyor. Consultants to the firm do not count as staff. Only full time employees are counted as staff of the firm.
Qualifications	:	Qualified Building Surveyor means <ul style="list-style-type: none">• Corporate member of the Hong Kong Institute of Surveyors (Building Surveying Division) or• Registered Professional Surveyor (Building Surveying) or• Corporate member of the Hong Kong Institute of Architects or• Registered Architect (Hong Kong) or• Corporate member of the Hong Kong Institution of Engineers (Structural or Civil Engineering discipline) or• Registered Professional Engineer (Structural or Civil Engineering discipline)
Resident Status	:	To count as staff, individuals must be resident Hong Kong ID Card holders and the firm must constitute their principal source of employment.

HISTORY

Time Established	:	The firm must have practised in the relevant profession in Hong Kong for a minimum of 3 continuous years.
Work Done	:	Demonstrate that they have been carrying out the full range of Building Surveying Services/ Area Measurement Services on projects either engaged by private sector or the Government or carrying out general building maintenance/ area measurement consulting work in the prior 3 years or demonstrate satisfactory experience in the Buildings Department's "Blitz" operations as consultants in the prior 3 years. Demonstrate satisfactory work standards on at least one project, which shall be over HK\$20M (total construction cost) or consist of minimum 2 residential blocks with about 500 flats or 3,000m ² GFA commercial area in the prior 3 years.

OFFICE

Size/Equipment	:	Reasonable size, suitably furnished and adequately equipped with modern computing facilities.
Support/Staffing	:	Employ adequate technical support staff. Acceptable ratio 1 professional to 2 Levels technical support staff and in line with office size/workload.